Weekly Report for Week Ending 2/23/2018

Inwerken

Connor Fradenburgh

Derek Boonstra

Victor Rauta

Tanner Olason

# **Status Summary**

* We’re on track to get a working prototype for mid-term

## **Top Highlights**

* Skype meeting with Maxim and Bastian
* Updated the project specification document to include section 5
* Now have access to Build.me page

## **Top Lowlights**

* Haven’t received test data yet which causes difficulties on setting up the website beyond the UI.

# **Activities, Accomplishments, and Project Effort**

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| **Member** | **Activity** | **Description** | **Status** | **Effort** |
| All | Updated Project Specification Document | Implemented Design section in Project Specification Document, including Class, Activity, and Sequence diagrams | Complete | 30min |
| Connor Fradenburgh | Attend meeting | Attended week 5 meeting | Complete | 30min |
|  | UI work | Worked on the main pages of the UI and gained some familiarity with build.me | Ongoing | 2 Hours |
| Derek Boonstra | Attend meeting | Attended week 5 meeting | complete | 30min |
|  | UI Design | Started design of UI | Ongoing | 1 hour |
|  |  |  |  |  |
| Victor Rauta | Attend the meeting | Attended week 5 meeting | Complete | 30min |
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|  |  |  |  |  |
| Tanner Olason | Attend the meeting | Attended week 5 meeting | Complete | 30min |
|  | Began UI work | Began work on the main pages of the UI | Ongoing | 2.5 hours |
|  |  |  |  |  |

**Goals for Next Week**

* Continue work on the UI (Tanner, Derek)
* Implement dummy data into UI until we can receive test data (Connor, Victor)
* Stay in contact with German team to get test data ASAP (all)

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## **Risks**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **Status** | **Risk** | **Owner** | **Probability/ Priority** | **Impact** | **Trigger** | **Recommendation / Resolution** |
| R1 | Open | Miscommunication | group | 50% | Product not delivered as intended | misunderstanding  Should be on the same page by  3-15-18 | Stay organized and ask questions |
| R2 | Open | Procrastination | group | 50% | Getting behind could snowball and create stressful time constraints | Not completing tasks on time  Need work done by mid-term  3-1-18 | Group members hold each other accountable |
| ~~R3~~ | Resolved | Requirements issues | Connor | 30% | Product not delivered as intended | Don’t have a full understanding of the requirements | ~~Have a written out list of the requirements that the sponsor oks~~  Checked risks with the mentors and they have confirmed that the requirements are full. |
| R4 | Active | Incomplete Database | Group | 15% | Cause delays for our team | The back-end hasn’t completed the database  Need test data for mid-term  3-1-18 | We could use test data to make sure everything is working. |
| R5 | Open | Browser Issues | Group | 10% | Compatibility issues cause delays | The website might not work with certain browsers  Iron out issues for mid-term  3-1-18 | Google Chrome is priority. After, IE and Edge, then others |
| R6 | Open | Time Constraints | Group | 35% | An unfinished project will reflect poorly on us | Semester may not be enough time  Should know before April  4-1-18 | Start early, make sufficient weekly progress |
| R7 | Open | Unfamiliarity with language/framework | Group | 10% | Development could be slower | Lack of experience with tools may cause roadblocks  Should be more than familiar by  3-15-18 | Practice weekly. Don’t be afraid to ask questions |

**Issues**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **RID#** | **Status** | **Issue** | **Owner** | **Due Date** | **Impact** | **Recommendation / Resolution** |
| I1 |  | Ongoing | No coding standard chosen | Team | 2/20/18 | Code may be hard to maintain | Ask mentors’ preferences and decide in meeting |
| I2 | R4 | Ongoing | No test data received yet | Team/Inwerken Team | 3/1/18 | Testing our project will be delayed until resolved | Stay in touch with Inwerken team and make sure we get test data asap |
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**Project Success Tracking**

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| **Project Success Indicator** | 1/26 | 2/02 | 2/09 | 2/16 | 2/23 | 3/02 | 3/09 | 3/16 | 3/23 | 3/30 | 4/06 | 4/13 | 4/20 | 4/27 | 5/04 | |
| Planned milestone events are being met | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Budget is under control | NA | NA | NA | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Quality control results are within specifications | NA | NA | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Change control process shows minimal requests for change | NA | NA | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Project resources are being supplied per schedule | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Project team appears to be cohesive and reasonably happy | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Users seem satisfied with progress of the work | NA | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Top management remains visibly supportive of project goals | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Third-party vendors are delivering quality items on schedule | NA | NA | NA | NA | OK |  |  |  |  |  |  |  |  |  |  |  |
| Risk events are under control with nothing unusual appearing | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Project training program is progressing according to plan | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Relationships with support groups have no identifiable issues | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |

Notes:

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